

# Chiang Rai International School

496 Moo 5, Rimkok Sub-District,

Muang District, Chiang Rai, 57100

Tel: +66(0) 53 600-900

Fax: +66(0) 53 600-200



**Mission:** Chiang Rai International School (CRIS) aims to provide the highest quality education in a compassionate, safe and nurturing Christian environment. At Chiang Rai International School we strive at all times to promote: **C**onfidence **R**esponsibility **I**ntegrity **S**incerity

**Vision:** Chiang Rai International School (CRIS) was established in 2010. Our goal is to develop the whole child, intellectually, emotionally and physically, providing a solid foundation through Christian education for their life that will enable them to contribute to the local and international community with confidence, responsibility, integrity and sincerity.

## Position: School Wide Counselor

<b>Position:</b>	School Wide Counselor	<b>Status:</b>	Full
<b>Department:</b>	Student Services	<b>Salary Range:</b>	Depends on Salary Scale placement
<b>Application Deadline:</b>	Until the Position is Filled	<b>Starting Date:</b>	July 22, 2024
<b>Reports to:</b>	Director of Student Services	<b>Initial Contract:</b>	2 years

This position provides the opportunity of working at a WASC accredited international school, managing small class sizes, and teaching academically motivated students from diverse cultural backgrounds. CRIS provides a generous amount of planning time to allow teachers to prepare classes and monitor student progress. The successful candidate will be working collaboratively in a positive and supportive department with well-qualified professional colleagues.

### Position Overview:

The School-Wide Counselor will play a key role in supporting the emotional, social, and academic development of students across all grade levels at Chiang Rai International School (CRIS). The counselor will work collaboratively with students, parents, teachers, and administrators to create a safe and supportive school environment where all students can thrive.

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## Qualifications

### Required Skills and Qualifications:

- Bachelor's Degree in Education, Psychology, or related field
- Valid counseling license or certification (or eligibility to obtain).
- Minimum of 3 years of counseling experience in an educational setting, preferably in an international school.
- Attentive to Social-Emotional Learning needs of students
- Commitment to collaborative planning
- Proficient with educational, administrative and communication technology
- Fluent in English with excellent writing skills

### Preferred Skills and Qualifications:

- Master's Degree in Counseling, Psychology, or a related field
- Strong understanding of child and adolescent development.
- Training or certification in conflict resolution, crisis intervention, or mental health first aid.
- Familiarity with international curricula (e.g., IB, Cambridge, or American).
- Ability to design and implement proactive guidance and counseling programs.
- Proficiency in using counseling-related software and tools.
- Experience in collaborating with external mental health professionals.

## Major Job Responsibilities

### *Student Support:*

- Provide individual and group counseling to address academic, social, and emotional concerns.
- Assist students in developing problem-solving, decision-making, and coping strategies.
- Support students in career exploration and university application processes.
- Intervene and provide support for students in crisis situations.

### *School-Wide Guidance Programs:*

- Develop and implement a comprehensive school counseling program tailored to the needs of CRIS students.
- Conduct workshops and sessions on topics such as bullying prevention, stress management, and effective study habits.
- Promote positive peer relationships and a respectful school culture.

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## *University and Career Guidance:*

- Guide students through the university application process, including researching suitable universities, preparing application materials, and meeting deadlines.
- Provide advice on standardized tests (e.g., SAT, ACT, TOEFL, IELTS) and assist students with test preparation strategies.
- Conduct career counseling sessions to help students identify their strengths, interests, and future career paths.
- Assist in writing recommendation letters and preparing necessary school documentation for university applications.
- Offer training sessions for parents on supporting their children through the university selection and application process.
- Keep up-to-date with university admissions trends and requirements, particularly for popular destinations such as the U.S., U.K., Australia, and regional universities.

## *Collaboration with Faculty and Parents:*

- Partner with teachers to identify students in need of additional support and design intervention plans.
- Provide training for teachers and staff on recognizing and addressing students' mental health concerns.
- Serve as a resource for parents, offering strategies to support their children's development and well-being.

## *Administration and Documentation:*

- Maintain detailed and confidential records of counseling sessions and student progress.
- Contribute to the development of school policies related to student welfare and well-being.
- Participate in student review meetings and provide insights for individualized educational plans (IEPs).