

Shadow Teacher Job Description

The Role

The shadow teacher's role is to contribute to the student's progress in their learning at CRIS by providing social and academic support to the students and their teachers. The shadow teacher reports to the Director of Student Affairs.

The goal of the shadow teacher is to provide additional support to promote independence in the student, providing opportunities for the student to build self-management and self-confidence. They will assist with the student's academic and social skills development, facilitating classroom interactions to establish and maintain successful relationships and engagement with learning.

The shadow teacher will be expected to maintain positive interactions with the students, their peers, and teachers in accordance with CRIS policy and procedures. They will respond with flexibility and adaptability to circumstances within and outside of the classroom environment.

Key Responsibilities

Support for teaching and learning

- Support and reinforce instructions.
- Help the student practice their skills.
- Monitor safety, for example, with hands-on projects in the classroom and actively prevent unsafe situations.
- Support social interactions, for example, by encouraging the student to join a class discussion or group work.
- Work with the student on a one-to-one or group basis according to the lesson plan; adapt strategies and materials accordingly to the student's needs.
- Motivate and encourage the student in his/her learning, using strategies to build self-esteem and organizational skills.
- Help the lead teacher develop and plan alternative learning engagements.

General tasks related to support

- Collect data on the student's academic and social progress and maintain documentation to report to the Director of Student Affairs.
- Alert the Classroom Teacher and Director of Student affairs as necessary to any problems or social information about the child. Adhere to CRIS policies and procedures regarding the students' care and conduct on campus.
- Work with the classroom teacher daily to facilitate the students' social learning in the classroom and on the playground, supporting CRIS's behaviour management policies.
Monitor safety during classroom time and breaks (including lunchtime)